Responsibilities of Clinical Preceptor, Student & Faculty

# Role of the faculty liaison:

1. Select appropriate preceptored experiences, taking into consideration the following:
	1. The role of nursing in the setting.
	2. Location and accessibility of the setting.
	3. Safety of the students.
	4. Diversity of the population served.
	5. Willingness to accommodate student experiences.
	6. Number of other programs/students using the setting.
	7. Interdisciplinary nature of setting.
	8. Present trends of health care delivery.
2. Select qualified preceptors based on the following criteria:
	1. Licensed as a RN in State of Texas.
	2. Competence in designated area of clinical practice.
	3. Philosophy of health care congruent with that of the TVCC nursing program.
3. Obtain written agreement with the clinical preceptor.
4. Orient the clinical preceptor and student to the experience.
5. Provide orientation packet to the clinical preceptor.
6. Assume overall responsibility for teaching and evaluation of the student.
7. Assure student compliance with standards on immunization, OSHA standards, CPR, and current liability insurance coverage.
8. Collaborate with the preceptor and the agency to determine student learning needs and learning opportunities so that appropriate assignments will be made.
9. Maintain communication with the clinical preceptor, agency, student, and nursing program.
10. Meet regularly and as necessary with the clinical preceptor and the student to monitor and evaluate the learning experience.
11. Monitor student progress.
12. Be readily available, easily accessible. Provide means for the preceptor to contact the faculty liaison and/or the Provost of the Health Science Center.
13. Receive feedback from the preceptor regarding student performance. Ensure that evaluation tools are completed.

# Role of the Clinical Preceptor:

1. Function as a role model in the clinical setting.
2. Facilitate learning activities.
3. Orient the student to the assigned area.
4. Guide, facilitate, supervise, and monitor the student in achieving the clinical objectives.
5. Supervise the student’s performance of skills and other nursing activities to assure safe practice. Students may never give an IV push medication without an instructor.
6. Collaborate with faculty to review the progress of the student towards meeting clinical objectives.
7. Provide feedback to the student regarding clinical performance (utilizing the evaluation tool).
8. Contact the faculty if assistance is needed or if any problem with student performance occurs.
9. Give feedback to the nursing program regarding clinical experience for student and suggestions for program development.
10. Retain ultimate responsibility for the care of clients.

**Responsibilities of the Student:**

1. Maintain current CPR.
2. Have current physical exam and be up to date with immunizations.
3. Maintain open communications with preceptor and faculty.
4. Be accountable for his/her own learning.
5. Be accountable for his/her own nursing actions.
6. Be prepared for clinical.
7. Arrange for preceptor’s supervision when performing procedures.
8. Maintain confidentiality.
9. Present evaluation form to preceptor to complete, and submit to instructor following the experience.

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